

## Grant, Meredith

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**From:** Christina Middleton <christina@liferesourcesga.com>  
**Sent:** Thursday, October 19, 2017 9:10 AM  
**To:** Seymour, Mark  
**Cc:** Kristina Twitty; Durrence, Diane  
**Subject:** Re: Today's Call Follow up

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Thanks, Mark! We will begin invoicing.

Blessings,

Christina Middleton  
Executive Director  
Life Resources of Georgia  
478.508.7206

On Oct 19, 2017, at 7:37 AM, Seymour, Mark <[Mark.Seymour@dph.ga.gov](mailto:Mark.Seymour@dph.ga.gov)> wrote:

Kristina,

LRG's bank account information was updated yesterday...I verified it this morning.

Mark

**Mark Seymour, GCPA, CPP, CPPM**

*Director*  
Procurement Services  
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Atlanta, Georgia 30303  
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DPH on Facebook: [www.facebook.com/GaDPH](https://www.facebook.com/GaDPH)  
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We value your comments! Please take a moment to tell us how we are doing by completing our Procurement Services Supplier Satisfaction Survey.

<https://www.surveymonkey.com/s/763JVHH>

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**From:** Kristina Twitty [<mailto:ktwitty@liferesourcesga.com>]  
**Sent:** Wednesday, October 18, 2017 6:45 PM

To: Seymour, Mark <[Mark.Seymour@dph.ga.gov](mailto:Mark.Seymour@dph.ga.gov)>; Durrence, Diane <[Diane.Durrence@dph.ga.gov](mailto:Diane.Durrence@dph.ga.gov)>; Christina Middleton <[christina@liferesourcesga.com](mailto:christina@liferesourcesga.com)>

Subject: Today's Call Follow up

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Dear Mark and Diane,

Thank you both so much for your time and help today.

Let me highlight a few things that got clarified for my sake and Christina's (cc'd here).

1. Contract (Exhibit A) between LRG and approved Direct Provider should date Dec 1-June 30.
2. The Summary of recommendations you are expecting from us by Nov 15 include:
  - a. Name of Center,
  - b. Amount requesting,
  - c. Confirmation that the % of request does not exceed 85% of the annual budget.
  - d. Confirmation from LRG that Direct Service Provider meets the criteria to provide services outlined in the grant.
3. Once approved, Direct Services Providers' monthly invoices will be consolidated for 1 monthly payment from DPH to LRG, matching the monthly amount of the approved grant for Dec 1-June 30.
4. Mark will be checking with SAO to be sure all is set with a separate account for LRG grant management/audit purposes.
- 5, DPH is ready for LRGs admin invoice to this point.
6. Funding available is \$3m, minus the contract agreement with LRG for administrating. (DPH has incumbered (claimed) \$3m for the purpose of the program)
7. Funds will be available into next FY (beginning July 1) to cover all June invoices.
8. Mark and Diane will speak with Kiesha about processing invoices quicker than DPH "standard" for this grant.
9. Mark and Diane will ask Sid Barrett (DPH Counsel) if all Direct Service Providers must sign a BAA with LRG as well as the 3rd party vendors used by Providers.
10. Monthly invoicing of DPH by LRG will include provider name and amount in a spreadsheet, with a tally of the full invoice amount.

Did I miss anything??

Thank you again!

**Kristina Twitty**, Grant Administrator

Life Resources of Georgia

[678.622.5947](tel:678.622.5947)

[ktwitty@liferesourcesga.com](mailto:ktwitty@liferesourcesga.com)

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